

## CIRCULAR

15-04-2020

### NEW EMAIL ID'S FOR ALL STUDENTS

Many parents have written and called the school saying that they have not received important emails regarding e-learning. This is the reason much emphasis is laid upon you updating your Email ID and Mobile Number registered with the school so that you do not miss out on important updates.

After evaluating various options, we have created Email ID's for all students of the school to ensure that all students and hence parents receive communications from the school.

- 1) The Email ID for the student will be in the format [ScholarNo.@asianschool.bh](mailto:ScholarNo.@asianschool.bh). If the student's scholar number is 9462, then the Email ID will be [9462@asianschool.bh](mailto:9462@asianschool.bh). If the scholar number is 14254, then the Email ID will be [14254@asianschool.bh](mailto:14254@asianschool.bh).
- 2) The password for the Email ID will be in the format [asb@CPRNo](mailto:asb@CPRNo). If the **STUDENT's** CPR number is 091214587, then password will be [asb@091214587](mailto:asb@091214587). If the **STUDENT's** CPR number is 140114587, then password will be [asb@140114587](mailto:asb@140114587).
- 3) To access the email, go to [gmail.com](https://gmail.com). In the Email field, type in the **FULL** Email ID of the student. If the student's scholar number is 9462, then type in [9462@asianschool.bh](mailto:9462@asianschool.bh). **DO NOT ENTER ONLY SCHOLAR ID.**
- 4) On the next password prompt screen, enter the password in the format mentioned above in point no. 2.

All communication from the school regarding Virtual Learning, notes, assignments, homework etc. will now be sent to this new Email ID, at least until Virtual Learning is being conducted. It is your responsibility to log into and check this email Id regularly on a daily basis if not multiple times daily.

This email Id can only be used for teachers and the school to communicate with students and for students to send completed assignments, homework etc. to their teachers. This email Id cannot send emails to or receive emails from external domains like gmail.com, hotmail.com, yahoo.com etc. Students cannot communicate with each other using this email Id. This email Id should not be treated as a personal email Id, it is to be used purely for academic purposes.

If you have any problem accessing your new email, please send an email with the Scholar no., Name and CPR number of the Student to [info@asianschool.bh](mailto:info@asianschool.bh).

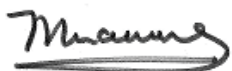
### VIRTUAL LEARNING

Virtual Learning has begun for **Grades 6 to 9 as well as Grade 11** from this morning i.e. Wednesday, 15<sup>th</sup> April, 2020 with trial classes will continue on Thursday, 16<sup>th</sup> April. Regular classes will begin from Sunday, April 19<sup>th</sup>, 2020.

Virtual Learning for **LKG to Grade 5** will begin on Thursday, 16<sup>th</sup> April, 2020 with trial classes on Thursday, 16<sup>th</sup> April and Saturday, 18<sup>th</sup> April. Regular classes will begin from Sunday, April 19<sup>th</sup>, 2020.

Virtual Learning for LKG to Grade 2 will take place in the evening.

Details for all of the above will be sent to your new email.



Principal